



WETHERBY TOWN COUNCIL

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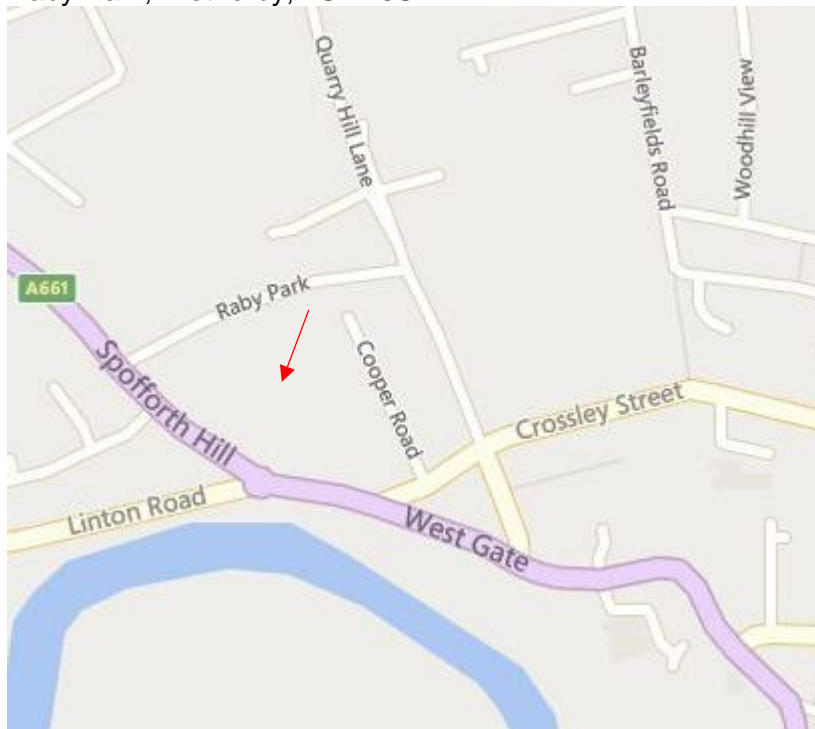
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From: Iona Taylor, Town Clerk
Date: 31/7/20
Subject: Raby Park – Fencing & Gates

Site Location

Raby Park, Wetherby, LS22 6SA



Background Information

1. On 22nd June 2020 a group of travellers gained access to Raby Park. They left on 24th, but Wetherby Town Council wishes to secure the site to prevent future incursions.
2. Wetherby Town Council, having received requests from local residents, is considering installing a second pedestrian access point at Raby Park to provide a route through at a location already informally used.

Management Plan (see image 1 – site plan).

- When the site was given planning permission in 2007 a condition stipulated that it is maintained in accordance with a management plan.
- The boundary fence with Raby Park is to be a one bar wooden fence.
- The boundary with Cooper Road is a post and 4 rail fence.
- The central section of the Spofforth Hill boundary is a post and 3 rail wooden fence.

Required Works

1. Survey and repair, or replace as required, all sections of boundary fences to ensure that they are secure and in good order:
 - To include pruning and removal of vegetation as required to facilitate access to fencing. *Note that all trees must be protected and are covered by a separate maintenance arrangement.*
 - Repairs to be in accordance with management plan specification.
 - Replacement of any rotten upright posts.
 - Refixing or replacement of any horizontal posts as required.
 - Replacement sections to be on a like for like basis.
2. Installation of a metal field gate at location shown on map to create a sturdy and secure vehicle access point.



- Replace existing removable section of fence:
 - Gate to be installed in such a manner that it can't be lifted off its hinges.
 - Wooden posts and locking mechanism to be supplied and installed.
 - Make good fence on either side to ensure secure gateway entrance.
 - This item is subject to the grant of relevant planning permission by Leeds City Council.
3. Installation of a pedestrian access point, to match existing, at location shown on map. This item is subject to the grant of relevant planning permission by Leeds City Council.

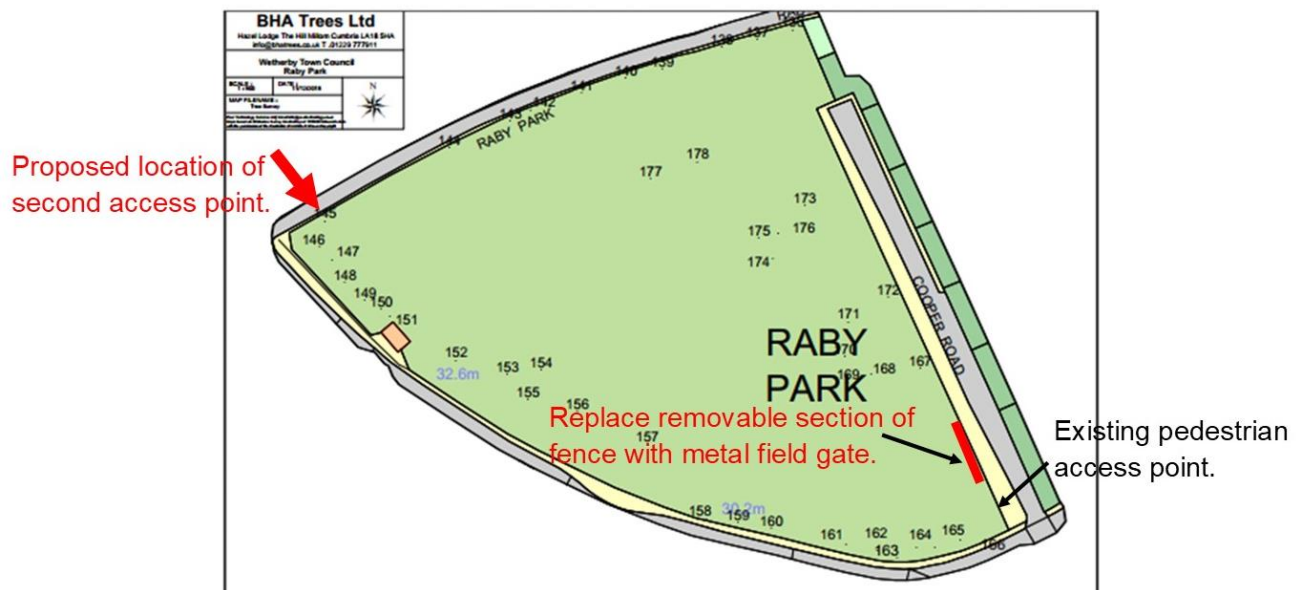
Metal Field Gate Example



Pedestrian Access Point Example



Site Layout



Quotations

- Prices to allow for works of the highest quality and workmanship to be carried out to the Council's satisfaction.
- Quotations shall be for the cost of the required works:
 1. Fence repairs.
 2. Field Gate
 3. Pedestrian Access
- Quotations should be broken down, to include prices for each element of the work.
- An indication should be given as to whether a discount is available if all elements of the work are commissioned at the same time.
- It should be clear whether the prices include or exclude VAT.
- Quotations should be received by 21st August 2020 and should be valid for a period of three months.

Health & Safety

- Raby Park is a well used area of public open space.
- One boundary is next to a busy public highway. The others are adjacent to private roads.
- The contractor will be responsible for ensuring that they are operating within a safe working environment.
- The contractor will be responsible for ensuring that all materials and equipment are under their control and in safe keeping at all times and are not accessible to unauthorised persons.
- The contractor will be required to prepare and provide up to date risk assessments and method statements for each element of the work.
- The contractor will be expected to comply with all current safety legislation, including that which is deemed necessary to ensure safe working practices in the highway to ensure that the wider community is not exposed to unmanaged risks.
- The contractor will be responsible for provided employee liability insurance (if appropriate) and public liability insurance (to include damage to property), with minimum cover of £5million for any one claim.

