

Wetherby Town Council
Annual Budget - By Centre
Note: Final Draft Budget 2020-21

	<u>Last Year - 18/19</u>		<u>Current Year - 19/20</u>						<u>Next Year - 20/21</u>		
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
101 Administration											
1030 Income - Bank Interest	0	679	0	0	286	0	286	476	630	0	0
1040 Income - Miscellaneous	0	30	0	0	0	0	0	0	10,000	0	0
1176 Precept	255,448	255,448	0	0	270,150	0	270,150	270,150	286,359	0	0
1177 Council Tax Support Grant	8,510	8,510	0	0	7,855	0	7,855	7,855	7,989	0	0
Total Income	263,958	264,667	0	0	278,291	0	278,291	278,481	304,978	0	0
4100 Telephones & Broadband	1,200	1,288	0	0	1,200	0	1,200	834	1,200	0	0
4101 Mobile Phones	0	162	0	0	130	0	130	78	130	0	0
4102 Stationery	1,000	873	0	0	1,000	0	1,000	384	750	0	0
4103 Printing	3,000	3,259	0	0	3,250	0	3,250	2,422	1,750	0	0
4104 IT Costs	1,154	1,197	0	0	1,408	0	1,408	1,233	1,408	0	0
4105 Office Furniture/Equipment	250	291	0	0	250	0	250	71	250	0	0
4106 Postage	485	204	0	0	285	0	285	144	180	0	0
4107 Computer Costs	0	1,061	0	696	300	0	996	0	300	0	0
4108 Binding of Minutes	60	69	0	0	30	0	30	0	30	0	0
4109 Office Rental	4,100	4,100	0	0	4,100	0	4,100	3,075	4,100	0	0
4111 Refreshments	150	161	0	0	150	0	150	128	150	0	0
4200 Subscriptions & Memberships	1,325	1,218	0	0	1,432	0	1,432	1,382	1,232	0	0
4201 Audit	2,500	2,325	0	0	1,600	0	1,600	1,300	1,890	0	0
4202 Website	275	245	0	0	245	0	245	0	245	0	0
4203 Insurance	4,250	1,311	0	0	1,340	0	1,340	1,233	2,233	0	0
4204 Legal & Professional Fees	2,694	1,905	0	-1,000	2,905	0	1,905	1,428	2,905	0	0
4205 Election Costs	0	0	0	0	600	1,864	2,464	0	965	0	0

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4206	Advertising	0	0	0	0	150	0	150	356	150	0	0
4207	Training - Councillors	150	115	0	0	150	0	150	0	150	0	0
4208	Travel - Councillors	100	21	0	0	100	0	100	0	100	0	0
4210	Bank Charges	150	261	0	0	250	0	250	278	282	0	0
4211	Meeting Room Hire	402	375	0	0	402	0	402	256	492	0	0
4309	Electricity	0	110	0	0	0	0	0	0	0	0	0
5301	Publications	66	69	0	0	71	0	71	73	74	0	0
5804	HMRC VAT	0	937	0	0	0	0	0	0	0	0	0
8888	Miscellaneous Costs	250	85	0	-200	250	0	50	17	150	0	0
	Overhead Expenditure	23,561	21,641	0	-504	21,598	1,864	22,958	14,692	21,116	0	0
	101 Net Income over Expenditure	240,397	243,026	0	504	256,693	-1,864	255,332	263,789	283,862	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	1,864	0	0	0
	Movement to/(from) Gen Reserve	240,397	243,026			256,693		255,332	265,654	283,862		

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	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
102 Property												
1020 Income - Grants & Donations	1,020	2	0	0	1,020	0	1,020	0	1,020	0	0	0
1040 Income - Miscellaneous	0	0	0	0	0	0	0	156	0	0	0	0
Total Income	1,020	2	0	0	1,020	0	1,020	156	1,020	0	0	0
4101 Mobile Phones	65	45	0	0	50	0	50	33	50	0	0	0
4203 Insurance	900	742	0	0	900	0	900	742	900	0	0	0
4300 Petrol costs	100	10	0	0	25	0	25	20	40	0	0	0
4301 Grass Cutting	9,685	9,684	0	0	9,685	0	9,685	2,481	9,685	0	0	0
4302 Machinery - Running Costs	100	84	0	0	100	0	100	0	100	0	0	0
4304 Waste Removal	2,520	1,877	0	0	2,760	0	2,760	1,575	2,760	0	0	0
4305 Water	350	378	0	0	350	0	350	233	350	0	0	0
4306 Gas	75	13	0	0	77	0	77	0	80	0	0	0
4307 Rates	4,472	4,368	0	0	4,455	0	4,455	4,021	4,692	0	0	0
4308 Rent	12,000	12,000	0	0	12,000	0	12,000	9,000	12,000	0	0	0
4309 Electricity	820	928	0	0	820	0	820	514	1,795	0	0	0
4310 Grounds Maintenance	10,489	10,790	0	0	10,388	0	10,388	6,925	10,492	0	0	0
4313 Consumables	50	156	0	0	50	0	50	67	50	0	0	0
4314 Materials	200	50	0	0	200	0	200	0	200	0	0	0
4315 Van Insurance	675	580	0	0	593	0	593	550	600	0	0	0
4316 Van Licence	250	250	0	0	250	0	250	260	271	0	0	0
4317 Van Maintenance	1,000	503	0	0	750	0	750	157	500	0	0	0
4318 Replacement Van	0	0	0	0	800	0	800	0	1,500	0	0	0
4319 Van Fuel	500	414	0	0	500	0	500	130	500	0	0	0

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	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
4320 Other Costs - York Road	250	164	0	0	0	0	0	0	0	0	0
4340 Other Costs - Sandringham Park	100	36	0	0	0	0	0	0	0	0	0
4400 Other Costs - Bath House	100	0	0	0	0	0	0	0	0	0	0
4480 Other Costs - OMP	100	2	0	0	0	0	0	0	0	0	0
4620 Other Costs - Shaw Barn Croft	50	0	0	0	0	0	0	0	0	0	0
4700 Playground Maintenance	2,000	367	0	0	1,000	0	1,000	79	1,000	0	0
4702 Playground Inspection	300	360	0	0	315	0	315	0	315	0	0
4703 Paths	250	0	0	0	0	0	0	0	0	0	0
4704 Pest Control	400	350	0	0	2,415	0	2,415	1,017	2,415	0	0
4706 Fencing	250	0	0	0	0	0	0	0	0	0	0
4707 Seats	100	204	0	0	0	0	0	0	0	0	0
4710 Treework	4,000	3,709	0	0	6,000	0	6,000	1,625	5,000	0	0
4711 Bedding Plants	8,000	8,089	0	0	8,000	0	8,000	8,089	8,000	0	0
4712 Tools	125	81	0	0	125	0	125	0	125	0	0
5202 Hedgecutting	0	0	0	0	344	0	344	154	454	0	0
5210 Bridge Lights	0	0	0	0	500	0	500	0	125	0	0
5405 Defibrillator	0	0	0	0	200	0	200	0	200	0	0
8887 Contingency	1,000	408	0	0	3,742	0	3,742	3,350	2,500	0	0
Overhead Expenditure	61,276	56,643	0	0	67,394	0	67,394	41,022	66,699	0	0
Movement to/(from) Gen Reserve	(60,256)	(56,641)			(66,374)		(66,374)	(40,867)	(65,679)		

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103 Personnel											
1020 Income - Grants & Donations	0	0	0	0	0	0	0	0	5,323	0	0
Total Income	0	0	0	0	0	0	0	0	5,323	0	0
4000 Salaries	106,683	107,215	0	0	111,894	0	111,894	85,508	144,892	4,648	0
4001 HMRC - NI Employer Contrib	14,046	8,266	0	0	9,000	0	9,000	6,771	13,068	0	0
4002 WYPF	16,002	16,093	0	0	16,784	0	16,784	12,854	22,431	0	0
4025 Uniforms & Workwear	200	154	0	0	200	0	200	57	250	0	0
4026 Training - Staff	1,000	368	0	0	1,000	0	1,000	723	1,000	0	0
4027 SLCC Membership	490	464	0	0	576	0	576	313	600	0	0
4028 Payroll Software	381	414	0	0	423	0	423	406	420	0	0
4029 Travel - Staff	180	68	0	0	100	0	100	76	150	0	0
4030 Recruitment Costs	250	0	0	-250	250	0	0	0	250	0	0
4104 IT Costs	0	0	0	-696	696	0	0	0	700	0	0
4204 Legal & Professional Fees	1,482	1,482	0	-1,000	3,071	0	2,071	804	3,071	0	0
Overhead Expenditure	140,714	134,524	0	-1,946	143,994	0	142,048	107,512	186,832	4,648	0
Movement to/(from) Gen Reserve	(140,714)	(134,524)			(143,994)		(142,048)	(107,512)	(181,509)		

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104 Town Hall											
1012 Income - TH VAT Reimbursement	0	941	0	0	0	0	0	0	0	0	0
Total Income	0	941	0	0	0	0	0	0	0	0	0
5506 Grants & Donations	35,500	35,500	0	0	35,500	0	35,500	26,625	25,500	0	0
5801 TH VAT Transfer	0	941	0	0	0	0	0	0	0	0	0
5802 PWLB TH Loan	22,800	22,791	0	0	22,800	0	22,800	22,791	22,800	0	0
Overhead Expenditure	58,300	59,232	0	0	58,300	0	58,300	49,416	48,300	0	0
Movement to/(from) Gen Reserve	<u>(58,300)</u>	<u>(58,291)</u>			<u>(58,300)</u>		<u>(58,300)</u>	<u>(49,416)</u>	<u>(48,300)</u>		

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		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
105	Cemetery											
1002	Income - Burial Fees	17,873	17,374	0	0	14,299	0	14,299	10,095	12,336	0	0
1003	Income - Memorial Fees	10,043	4,284	0	0	3,725	0	3,725	3,468	4,848	0	0
1004	Income - Legal Transfers	995	2,096	0	0	610	0	610	370	422	0	0
1007	Income - Church on the Corner	1,168	1,566	0	0	0	0	0	1,576	2,237	0	0
1016	Income - Ashes Scattering	0	0	0	0	240	0	240	72	123	0	0
1017	Income - Plot Purchases	0	0	0	0	9,190	0	9,190	10,072	14,345	0	0
	Total Income	30,079	25,320	0	0	28,065	0	28,065	25,652	34,311	0	0
4101	Mobile Phones	50	119	0	0	50	0	50	73	110	0	0
4300	Petrol costs	700	289	0	0	700	0	700	492	700	0	0
4302	Machinery - Running Costs	700	165	0	0	500	0	500	199	500	0	0
4304	Waste Removal	420	0	0	-420	420	0	0	0	420	0	0
4305	Water	145	134	0	0	140	0	140	109	140	0	0
4307	Rates	2,335	2,296	0	0	2,342	0	2,342	2,326	2,713	0	0
4309	Electricity	317	199	0	0	200	0	200	377	827	0	0
4312	Lawnmower Costs	1,000	1,015	0	4,988	2,406	0	7,394	7,960	837	0	0
4313	Consumables	100	84	0	0	100	0	100	2	100	0	0
4704	Pest Control	100	0	0	0	100	0	100	0	125	0	0
4712	Tools	0	0	0	-200	100	0	-100	0	100	0	0
5200	Gravedigging	4,430	5,025	0	0	4,185	0	4,185	1,355	4,029	0	0
5201	Portaloo	1,014	1,014	0	0	1,024	0	1,024	683	1,024	0	0
5202	Hedgecutting	1,000	750	0	0	767	0	767	50	1,000	0	0
5205	Walls	250	0	0	-200	200	0	0	0	200	0	0

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		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
5207	Workshop	250	76	0	-150	200	0	50	3	250	0	0
5208	Memorial Plaques	780	364	0	-600	853	0	253	0	426	0	0
5209	Church on the Corner	250	264	0	0	250	0	250	182	500	0	0
8887	Contingency	150	1,080	0	0	750	0	750	1,206	1,440	0	0
Overhead Expenditure		13,991	12,874	0	3,418	15,287	0	18,705	15,015	15,441	0	0
Movement to/(from) Gen Reserve		16,088	12,446			12,778		9,360	10,638	18,870		

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	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
106 Welcome to Wetherby											
1010 Income - Walking Booklets	383	424	0	0	0	0	0	336	0	0	0
1014 Income - W2W Bags	0	166	0	0	0	0	0	147	0	0	0
1020 Income - Grants & Donations	0	1	0	0	0	0	0	0	0	0	0
1037 Income - Y2019	0	0	0	0	0	0	0	595	0	0	0
Total Income	383	591	0	0	0	0	0	1,077	0	0	0
5303 W2W Open Day	0	468	0	0	0	0	0	0	0	0	0
5304 Merchandise	0	166	0	0	0	0	0	0	0	0	0
5305 Y2019	0	0	0	0	0	0	0	1,221	0	0	0
8888 Miscellaneous Costs	500	195	0	0	500	0	500	759	500	0	0
Overhead Expenditure	500	830	0	0	500	0	500	1,980	500	0	0
Movement to/(from) Gen Reserve	(117)	(239)			(500)		(500)	(903)	(500)		

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		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
107	<u>Christmas Lights</u>											
8888	Miscellaneous Costs	0	250	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	0	250	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(250)			0		0	0	0		

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108 Civic & Events											
5500 Mayor's Allowance	1,000	736	0	0	1,000	0	1,000	982	1,000	0	0
5501 Councillors Expenses	150	0	0	0	150	0	150	0	150	0	0
5502 Remembrance Day	225	362	0	0	285	0	285	307	340	0	0
5503 Civic Service	640	540	0	0	600	0	600	750	750	0	0
5504 Jubilee Award	100	126	0	0	100	0	100	31	150	0	0
5506 Grants & Donations	750	550	0	0	1,000	0	1,000	610	1,000	0	0
5507 Community Events	0	0	0	0	0	0	0	0	5,000	0	0
8886 S.137 Expenditure	0	0	0	0	0	0	0	60	60	0	0
Overhead Expenditure	2,865	2,315	0	0	3,135	0	3,135	2,740	8,450	0	0
Movement to/(from) Gen Reserve	(2,865)	(2,315)			(3,135)		(3,135)	(2,740)	(8,450)		

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109	<u>Paths Partnership</u>											
1020	Income - Grants & Donations	0	3,184	0	0	0	0	0	4,108	0	0	0
	Total Income	0	3,184	0	0	0	0	0	4,108	0	0	0
4301	Grass Cutting	0	850	0	0	0	0	0	850	0	0	0
4310	Grounds Maintenance	0	465	0	0	0	0	0	540	0	0	0
	Overhead Expenditure	0	1,315	0	0	0	0	0	1,390	0	0	0
	Movement to/(from) Gen Reserve	0	1,869			0		0	2,718	0		

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110	<u>Planning & Development</u>											
1036	CIL Funds	0	161,284	0	0	0	0	0	18,950	0	0	0
	Total Income	0	161,284	0	0	0	0	0	18,950	0	0	0
4211	Meeting Room Hire	0	37	0	0	0	0	0	0	0	0	0
5601	Better Wetherby Partnership	0	331	0	0	1,200	2,500	3,700	2,972	1,200	0	0
8888	Miscellaneous Costs	0	0	0	0	0	0	0	40	0	0	0
	Overhead Expenditure	0	368	0	0	1,200	2,500	3,700	3,012	1,200	0	0
	110 Net Income over Expenditure	0	160,917	0	0	-1,200	-2,500	-3,700	15,938	-1,200	0	0
6000	plus Transfer from EMR	0	0	0	0	0	0	0	2,500	0	0	0
6001	less Transfer to EMR	0	0	0	0	0	0	0	18,950	0	0	0
	Movement to/(from) Gen Reserve	0	160,917			<u>(1,200)</u>		<u>(3,700)</u>	<u>(512)</u>	<u>(1,200)</u>		

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111 Markets												
1000 Income - Market Thu Tolls	34,500	28,901	0	0	31,298	0	31,298	23,298	30,210	0	0	
1013 Farmers Market	500	702	0	0	864	0	864	462	625	0	0	
Total Income	35,000	29,603	0	0	32,162	0	32,162	23,760	30,835	0	0	
4102 Stationery	432	0	0	0	216	0	216	0	200	0	0	
4200 Subscriptions & Memberships	0	0	0	-318	318	0	0	0	0	0	0	
4206 Advertising	0	0	0	0	750	0	750	286	500	0	0	
4304 Waste Removal	150	0	0	0	0	0	0	0	0	0	0	
4307 Rates	3,209	3,157	0	0	3,220	0	3,220	2,983	3,480	0	0	
5700 Stall Erection	23,392	23,502	0	0	21,600	0	21,600	14,400	21,600	0	0	
5702 Trailer Costs	250	30	0	-150	250	0	100	12	250	0	0	
5703 Banners & Signage	250	0	0	0	250	0	250	0	250	0	0	
5704 Stall Maintenance	750	0	0	-500	750	0	250	0	750	0	0	
5705 Farmers Market	500	399	0	0	475	0	475	221	350	0	0	
8888 Miscellaneous Costs	50	10	0	0	50	0	50	4	50	0	0	
Overhead Expenditure	28,983	27,098	0	-968	27,879	0	26,911	17,906	27,430	0	0	
Movement to/(from) Gen Reserve	6,017	2,506			4,283		5,251	5,854	3,406			

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		<u>Last Year - 18/19</u>		<u>Current Year - 19/20</u>					<u>Next Year - 20/21</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
112	<u>Twinning</u>											
5300	Twinning	250	250	0	0	250	0	250	0	500	0	0
	Overhead Expenditure	250	250	0	0	250	0	250	0	500	0	0
	Movement to/(from) Gen Reserve	(250)	(250)			(250)		(250)	0	(500)		

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Wetherby Town Council
Annual Budget - By Centre
Note: Final Draft Budget 2020-21

		<u>Last Year - 18/19</u>		<u>Current Year - 19/20</u>					<u>Next Year - 20/21</u>			
		Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
120	Reimbursements											
1101	Income - Reimbursed Admin	0	744	0	0	0	0	0	1,381	0	0	0
1102	Income - Property Reimbursed	0	84,495	0	0	0	0	0	0	0	0	0
1104	Income - Town Hall Reimbursed	0	5,291	0	0	0	0	0	4,185	0	0	0
1106	Income - W2W Reimbursed	0	284	0	0	0	0	0	0	0	0	0
1108	Income - Civic Reimbursed	0	1,415	0	0	0	0	0	256	0	0	0
	Total Income	0	92,229	0	0	0	0	0	5,822	0	0	0
1115	Income - Big Toe Reimbursed	0	0	0	0	0	0	0	-5,000	0	0	0
8101	Reimbursements - Admin	0	1,024	0	0	0	0	0	1,791	0	0	0
8102	Reimbursements - Property	0	164,871	0	0	0	0	0	8,119	0	0	0
8104	Reimbursements - Town Hall	0	5,291	0	0	0	0	0	3,029	0	0	0
8106	Reimbursements - W2W	0	284	0	0	0	0	0	0	0	0	0
8108	Reimbursements - Civic & Event	0	1,415	0	0	0	0	0	406	0	0	0
8115	Reimbursements - Big Toe	0	20,792	0	0	0	0	0	5,398	0	0	0
	Overhead Expenditure	0	193,677	0	0	0	0	0	13,742	0	0	0
	Movement to/(from) Gen Reserve	0	(101,447)			0		0	(7,921)	0		
	Total Budget Income	330,440	577,822	0	0	339,537	0	339,537	358,006	376,467	0	0
	Expenditure	330,440	511,014	0	0	339,537	4,364	343,901	268,427	376,468	4,648	0
	Net Income over Expenditure	0	66,808	0	0	0	-4,364	-4,364	89,579	0	-4,648	0
	plus Transfer from EMR	0	0	0	0	0	0	0	4,364	0	0	0
	less Transfer to EMR	0	0	0	0	0	0	0	18,950	0	0	0

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Annual Budget - By Centre

Note: Final Draft Budget 2020-21

	<u>Last Year - 18/19</u>		<u>Current Year - 19/20</u>					<u>Next Year - 20/21</u>			
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(0)</u>	<u>66,808</u>			<u>0</u>		<u>(4,364)</u>	<u>74,993</u>	<u>(0)</u>		