



WETHERBY TOWN COUNCIL MARKETS COMMITTEE MEETING AGENDA

Date: Thursday 21st March 2024
Time: 3.00 pm
Location: Town Hall Offices, Wetherby Town Hall, Market Place, Wetherby, LS22 6NE

Dear Sir/Madam,

You are invited to attend a Markets Committee Meeting for the purposes of determining the agenda items listed below.

This committee considers any matters concerning the strategic operation of the weekly Thursday market and the running, under licence, of the monthly Artisan Market.

Yours sincerely

Rowann Fitzpatrick, Assistant Clerk to the Town Council

15th March 2024

AGENDA

1. **To receive apologies and approve reasons for absence.**
Local Government Act 1972, s 85 (3)
2. **To receive any declarations of interests and consider requests for dispensations.**
Localism Act 2011, s 31
Members' Code of Conduct, para. 13-18, 19-20
3. **Questions or comments from members of the public, relating to the work of this committee.**
Public bodies (Admission to Meetings) Act 1960, s 1 (3)
4. **Minutes.**
Local Government Act 1972, Sch 12, para. 41(1)
To receive the minutes of the Markets Committee meeting held on the Thursday 15th February 2024, approved at Full Council on Tuesday 12th March 2024.
(Paper circulated).
5. **Matters arising from the last meeting.**
 - 5.1 **Communication with market traders.**
To receive a verbal update on methods to improve communication with market traders including ballot box and sending meeting agendas.
 - 5.2 **Parking on Market days.**
- No new updates to be received.
 - 5.3 **Wetherby Easter Market.**
To receive a verbal update on the provision of Easter themed activities run as part of the market over the Easter holidays.
(Paper circulated).

6. **Survey.**

Local Government Act 2003, Section 116

To note the launch of the Markets survey.
(*Paper circulated*).

7. **Bee-Crafty markets.**

To consider remit of Markets Committee in administration of Bee Crafty Markets.

8. **NABMA Diagnostic Tool.**

To receive and note any edits or changes to the NABMA Diagnostic tool working document.

9. **NABMA Membership renewal.**

To note the renewal of NABMA membership, cost totalling £384.

10. **Items for information.**

10.1 **Correspondence.**

To note receipt of NABMA's Guide for markets.
(For information only) – *Paper circulated*.

11. **Date of next Markets Committee meeting.**

To be confirm the date of the next Market Committee as taking place on *Thursday 18th April 2024* at 3:00pm in the Wetherby Town Hall.

Councillors must declare any interests on specific agenda items and these interests will be noted in the minutes. They must disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. They must also declare any other significant interests which they wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.

Members are reminded that Wetherby Town Council has declared a climate and biodiversity emergency and as such must be mindful of its duties under the [Environment Act 2021](#).

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol and code of practice for the use of recordings by third parties is available from the Town Clerk.