

Town Council

b) Budget Report

It was **RESOLVED** that the income and expenditure report to 21/01/22, detailing progress against the agreed budget be received and approved.

c) Payments

It was **RESOLVED** that the list of 30 payments made between 10/02/22 and 09/03/22, totalling £24,146.21, as detailed in the list of payments be approved.

Town Hall

d) Budget Report

It was **RESOLVED** that the income and expenditure report to 31/01/22, detailing progress against the agreed budget be received and approved.

e) Payments.

It was **RESOLVED** that the list of 15 payments made between 10/02/22 and 10/03/22, totalling £16,360.54, as detailed in the list of payments be approved.

167 21-22

Budgets & Governance Committee

The minutes of the Budgets & Governance Committee meeting held on 08/02/22 were approved by the Committee members and **RECEIVED** by Council (appendix 1, page 3317).

168 21-22

Planning Committee

The draft minutes of the Planning Committee meeting held on 21/02/22 were approved by Committee members and **RECEIVED** by Council (appendix 2, page 3318).

169 21-22

Welcome to Wetherby

The draft minutes of the Welcome to Wetherby Committee meeting held on 17/02/22 were approved by Committee members and **RECEIVED** by Council (appendix 3, page 3320).

a) Appointment of member

Following the resignation of Councillor Smith, it was unanimously **RESOLVED** that Councillor Moss be elected to the Welcome to Wetherby Committee.

170 21-22

Climate Emergency

Councillor Mulhall informed the meeting that their next meeting would be considering a Common Strategy to work effectively with other community groups. He had attended a meeting with Wharfedale Rotary and Boston Spa Green group to discuss tree planting and he was hoping to attend the next meeting of the Property Committee to discuss proposals.

171 21-22

Highways

Councillor Harrington confirmed that Aire Road had been re-surfaced, including at the Junction which had been missed originally. The problem at a pumping station which had led to flooding to the walkway at Freemans Way had been fixed but the flooding had happened again so further action was required. Highways were looking for a longer term solution. In response to a question, Councillor Harrington confirmed that she understood the direction arrows would be reinstated in the Crossley Street Carpark.

172 21-22

Police Matters

a) Information from PACT meeting held on 01/03/22

Councillor Chapman reported that there had been four burglaries and two attempted burglaries from garages/sheds during the daytime. In addition there had been 3 thefts from shops in the Horsefair and a shop on Crossley Street had been burgled twice, the first time forcing the shop to close for a period. However, overall there had been five fewer crimes than last month. Councillor Chapman asked that members encourage members of the public to report all incidents to the police as the number and type of crimes reported does affect the allocation of resources.

173 21-22

Correspondence

There were no requests for further information on any items of correspondence.

a) Boston Spa and Wetherby doorbell and accessibility campaign

It was confirmed that the Town Hall does have an accessible bell – to make it more prominent would require approval as it is a listed building in the conservation area. Ms Wiggins had been advised to approach Wetherby Business Association. It was suggested that there be a page on the Council website listing accessible businesses as provided by the Business Association.

174 21-22

Reports from Councillors

- (a) Members were advised to check <https://one.network/uk> for up-to-date information on roadworks.
- (b) A survey of HGVs on the Wetherby Road to Harewood had been conducted. The result was to less than 10% of the traffic and this was therefore deemed to be acceptable. There is to be further discussion with regard to HGV traffic in Wetherby and Boston Spa.
- (c) Councillor Harrington confirmed she had been informed that the Leeds Bypass will be in place before the Leeds Festival which should ease traffic congestion in the area.
- (d) Following his attendance at the Outer North East Forum, Councillor Chapman reported that there was a new road safety campaign targeting the use of mobile phones in the car. He had been informed that the police will prosecute on the basis of photo footage (taken by a passenger) of the offence being committed together with details of the car. Footage from a dashcam could also be used.
- (e) It was reported that one of the local PCSOs in the Wetherby area was retiring. Whilst more PCSOs are being appointed, their deployment has still not been determined.
- (f) Councillor Hawkins raised the matter of branches overhanging the carriageway on the A168. He was advised to take a photograph and send it to Highways, Leeds.
- (g) Councillor Lamb suggested that a new award, possibly known as the “Platinum Award” in honour of the Queen’s Platinum Jubilee, be created to honour any individual who had made a significant contribution to the town and/or community. The award was not necessarily to be an annual award but when appropriate. It was agreed that this be referred to the Budgets & Governance Committee for consideration and the possible drawing up of terms of reference

175 21-22

Items for information only

a) Taylor Wimpey Development

Councillor Harrington reported that the Town Council had submitted comments on the planning portal in respect of the Swinnow Park development. They were submitted after the Taylor Wimpey Open event. Councillor Lamb asked that it be recorded that he had no input on the submissions by WTC or Better Wetherby.

b) Councillor Lamb, as Chair of Staffing asked that the Council’s thanks to B Riley, M Holmes and A Waterfield for their efforts over the past few months be recorded.

The meeting closed at 7.40pm.

These minutes were recorded and prepared by Margaret Holmes, Deputy Town Clerk.

SIGNED: (Chair)

DATE:



APPENDIX 1

MINUTES OF A MEETING OF THE BUDGETS & GOVERNANCE COMMITTEE

Date: Tuesday 11 January 2022
Time: 5.30pm
Location: Town Council Offices, Wetherby Town Hall

Present: Cllr Norma Harrington (Chair)
Cllr Alan Lamb
Cllr Neil O'Byrne
Cllr Dawn Payne

In attendance: Barry Riley, Acting Clerk

1. **Apologies.**
Full attendance
2. **Declarations of interest and requests for dispensations –**
None received.
3. **To confirm the minutes of the previous meeting**
It was **RESOLVED** that these would be agreed at the Town Council meeting.
4. **Town Council Payments Authorisation**
 - a) **Sample payments**
Members were provided with a list of payments detailing the payments due.
 - a) **Direct Debit Payments**
Members were provided with a list of payments detailing the payments due.
5. **Mid Year Budget Performance Reports**
The content of the report was duly noted.
6. **Town Council VAT Return**
It was noted that a document was due for submission, this would be given further consideration subject to the return to work of the Town Clerk.

The meeting closed at 6.15pm.

These minutes were recorded and prepared by Barry Riley, Acting Clerk.



APPENDIX 2

MINUTES OF A MEETING OF THE PLANNING COMMITTEE

Date: Monday 21 February 2021
Time: 4.00pm
Location: Micklethwaite Room, Wetherby Town Hall

Present: Cllr Victor Hawkins (Chair).
Cllr Paul Bradley
Cllr Norma Harrington
Cllr Galan Moss
Cllr Dawn Payne

In attendance: Barry Riley, Acting Clerk

1. Apologies from Cllr Harry Chapman were received, and the reasons were accepted.
2. Declarations of interests and requests for dispensations.
None declared.
3. **It was RESOLVED that there are no objections to the following applications subject to the proposals meeting or exceeding the requirements and guidance in the 'Building for Tomorrow Today, Sustainable Design and Construction SPD to ensure that the highest standards of eco-efficiency are achieved:**
 - a) 22/00563/FU | Single storey extension to front | 2 Otterwood Bank Wetherby LS22 7XT. The documents for this application had previously not been available (see minute 4c) 31 January 2022).
 - b) 22/00808/FU | Single storey side/rear extension and part demolition of detached single garage to habitable room space | 15 Foxhill Wetherby LS22 6PS
 - d) Applications received for consideration since 16 February 2022
22/01118/FU | D and construction of a single storey side extension | 8 Grange View Wetherby LS22 5HD.

It was RESOLVED that comments would be submitted for the following applications

c) 22/00643/FU | Two storey side extension | 11 Walton Road Wetherby LS22 6JJ, Members had noted that the application was in a conservation area and therefore wanted to ensure that the guidelines and any restrictions were adhered to.

4. **It was RESOLVED that there were no objections to the following applications;**
 - a) 22/00551/TR Ash (Tree 1) - Fell, tree has big lesions on trunk and has been overshadowed by other trees. Low Amenity value. Replant with Ash. Ash (Tree 2) - Fell, tree has been stunted by neighbouring trees. Low Amenity value Sycamore (Tree 3) - Fell because of growing inclination. See photos Low Amenity value Sycamore (Tree 4) - Fell because tree has been stunted by neighbouring trees. Low Amenity value. Replant with Sycamore. 20 Priest Hill Gardens Wetherby LS22 7UD.
 - b) 22/00040/TR | T1 Sycamore - Remove | 4 Northgates Wetherby LS22 6NX
 - c) 22/00968/TR | See attached Tree Report for JCA for proposal. | Woodland Between Noble Crescent and Audby Lane with Sandbeck Way to The East.
- 5 It was noted that a list of updates and outcomes on applications, appeals and enforcement investigations received from planning authorities could be viewed online at <https://publicaccess.leeds.gov.uk/online-applications/>

- 6 The following items of information were **RECEIVED and NOTED**.
Notification received on behalf of EE Ltd and H3G Ltd with regards to the proposed upgrade to existing telecommunications installation located at Wetherby Fire Station, Walton Road, Wetherby, West Yorkshire, LS22 6JJ. Circulated to the Committee 10th February 2022.

Swinnow Park (Racecourse Approach) Wetherby TW Reserved Matters application – event to assist all stakeholders in understanding progress made to date in the application and revision process was held at Wetherby Town Hall on 10th February 2022. It was agreed that comments would be submitted concerning reserved matters and to request a designated footpath between the York Road and Freemans Way underpass, to the Eastern side of the A1.

7. The date of the next Planning Committee was **AGREED** as being 14 March 2022.

The meeting closed at 16.20.

These minutes were recorded and prepared by Barry Riley, Acting Clerk.



APPENDIX 3 MINUTES OF A MEETING OF WELCOME TO WETHERBY

Date: Thursday 17 February 2022
Time: 5.45pm
Location: Micklethwaite Room, Town Hall

Present Councillors: Victor Hawkins (Chair),
Dean Buckle,
Connor Mulhall.

In attendance Barry Riley (Acting Clerk).

1. Welcome.

The Chair welcomed all in attendance.

The Acting Clerk confirmed that regarding the Welcome to Wetherby Terms of Reference Paragraph 3.6. the meeting was not Quorate; therefore, no decisions could be made.

2. Public Participation

No public in attendance.

3. Apologies.

Councillor; Norma Harrington.

Members; Elaine Smith and Claire Stubbs.

Apologies were accepted

4. Declarations of interest.

None declared.

5. Minutes of the previous meeting.

The minutes of the meeting held 23 February 2021 were duly noted.

6. Arrangements for the following events

Christmas Window Competition – The minutes of the Sub Committee were received.

Discussion took place concerning the last event and that the arrangements had been left too late, therefore the agenda item should remain on each month's documentation.

War Memorial – The Acting Clerk provided members with information on the costs involved in arranging for the cleaning the War Memorial, which were being considered due to the Centenary occurring in April. The application he had made to the War Memorial Trust, would not provide the necessary funding to complete the project and given that a listed building consent application would need to be submitted, this would not be approved in time for the Centenary. The Acting Clerk was asked if this could become a Property Committee matter.

The Acting Clerk was asked to contact the RBL to confirm what arrangements were being considered for the Centenary.

Platinum Jubilee – Councillor Mulhall provided an update on what progress the Welcome to Wetherby Platinum Jubilee Planning group were making, following their recent meeting.

Discussion took place concerning when an information leaflet would be available to advertise the event, and for a souvenir programme to be produced.

Councillor Mulhall confirmed that all publicity information had been sent to the print design company.

Councillor Buckle offered to contact local businesses to obtain sponsorship for the souvenir programme.

The purchase and provision of memorabilia (tea/coffee mugs) was also discussed, Councillor Hawkins offered to obtain quotes and a design for a decision to be reached at the next meeting.

Bonfire

Members duly noted that the bonfire was now the remit of the Welcome to Wetherby Committee. It was noted that although having been invited, the Wetherby Business Association were not in attendance or had offered apologies for non-attendance.

Members were informed that the firework provision cost would be increased by 10%, although this was considered agreeable and given that the Welcome to Wetherby Committee had delegated power to incur expenditure (Welcome to Wetherby Terms of Reference Paragraph 5.1), to facilitate any activities which fall within the Group’s terms of reference, an order would be unable to be placed until the next meeting as the Committee were not quorate.

The minutes of the December Working Group meeting were received.

7. To receive a report on any other matters

It was suggested that the Town publications (Tourist Guide, Walking in Wetherby etc.) and the map for the Town map boards, should be updated (see minute 8.)

8. Items for inclusion at the next meeting.

The items due to be discussed and agreed at agenda item 7; would be added to the next agenda for any decisions to be agreed.

The purchase of a plaque in support of the Queen’s Green Canopy.

9. Date of next meeting

The next meeting would be held on Thursday 17 March 2022 at 7pm.

The meeting closed at 8.40pm.

These minutes were prepared by Barry Riley, Acting Clerk.

SIGNED:(Chair)

DATE;