



WETHERBY TOWN COUNCIL BUDGETS & GOVERNANCE COMMITTEE MEETING MINUTES

Date: Tuesday 9th January 2024
Time: 5.30pm
Location: Town Council Offices, Wetherby Town Hall

Present: Councillors Mulhall, O'Byrne and Newcombe (Chair)

In attendance: Iona Taylor, Town Clerk and RFO

1. Apologies.

It was **RESOLVED** that apologies be received and reasons for absence accepted from Councillor Payne.

2. Declarations of interest in items on the agenda and requests for dispensations – none.

3. Minutes

It was **RESOLVED** that the minutes of the following meetings of the Budgets & Governance Committee be approved as a true record:

- 3.1 4th October 2023
- 3.2 10th October 2023
- 3.3 14th November 2023
- 3.4 12th December 2023

4. Town Council payments to be made.

Supporting information for the following sample of payments was reviewed by Members:

- 4.1 £37.07 – O2 – Mobile Phone Contract (Clerk)
- 4.2 £96.60 - UK Transcription Ltd - Transcription Services - Investigation Meeting
- 4.3 £270 – ERNLLCA - Playground Inspection Training - Facilities Caretaker
- 4.4 £61.50 – B. Cohen (Expenses) - Mileage & Tolls - Playground Inspection Course
- 4.5 £2.25 – I. Taylor (Expenses) – Greetings Cards
- 4.6 £60.04 – A. Waterfield (Expenses) - Awards Supplies, Tea & Postage

5. Bank reconciliations – deferred to next meeting.

6. Receipts – deferred to next meeting.

7. 2024/25 Budget

7.1 Income and expenditure report – deferred to next meeting.

7.2 Update on setting of budget.

The Clerk reported on feedback from several committees, including from the Welcome to Wetherby meeting earlier in the day.

7.3 IT Provision

The meeting considered a report on the provision of IT services.

The proposal to move to Edge IT would provide a greater range of options, thereby meeting the council's increasing needs, combined with a reduced cost.

It was **AGREED** that this committee should recommend moving to Edge IT as the council's IT service provider at its meeting in February 2024.

8. Next meeting.

It was **NOTED** that an interim meeting will be required prior to the next scheduled meeting on 13th February 2024 to review draft budget proposals.



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The meeting closed at 6.28pm.

These minutes were recorded and prepared by Iona Taylor, Town Clerk.