



WETHERBY TOWN COUNCIL MINUTES OF THE COMMUNITY INFRASTRUCTURE LEVY (CIL) COMMITTEE MEETING

Date: Monday 5th February 2024
Time: 7.00 pm
Location: Mickethwaite Room, Wetherby Town Hall, Market Place, Wetherby, LS22 6NE
Summons: Councillor Harrington
Councillor Lavocah
Councillor Mulhall (Deputy Mayor)
Councillor O'Byrne (Chair)
Councillor Payne (Mayor of Wetherby)
Councillor Riddell
In attendance: Rowann Fitzpatrick, Assistant Clerk
Iona Taylor, Clerk

MINUTES

1. **Election of the Chairman.**
Local Government Act 1972, s 15
Councillor O'Byrne was able to attend the meeting and remained the Chair.
2. **Apologies** – None.
Local Government Act 1972, s 85 (3)
3. **Declarations of interests and requests for dispensations** - None.
Localism Act 2011, s 31
Members' Code of Conduct, para. 13-18, 19-20
4. **Public Participation** - None.
Public bodies (Admission to Meetings) Act 1960, s 1 (3)
5. **Minutes.**
Local Government Act 1972, Sch 12, para. 41(1)
The minutes of the CIL Committee meeting held on *Wednesday 4th October 2023* as approved by Full Council on *Tuesday 10th October 2023* were **NOTED** and **RECEIVED**.
6. **Matters arising from the last meeting** – None.
7. **CIL funds balance.**
An up-to-date balance of CIL funds held by Wetherby Town Council was **RECEIVED**.
It was **NOTED** that the current balance is £157,914.68.

8. Priorities for use of CIL funding.

Agenda item 8 was deferred until after agenda item 11.3 as the discussion from following items would help inform priorities

It was **AGREED**, subject to more information being provided and cost verification, that the following items be prioritised:

- One Stop Centre Funding – up to £60,000
- Sandringham Park Playground Tender – up to £34,000
- Garden of Rest Iron railings - £22,104
- Wetherby War Memorial repair and clean – up to £22,000
- Bridgefoot Gardens Planting Scheme - £4,500
- Implementation of new Speed Indicator Devices (SID) - £11,250

9. Action plan.

Local Government Act 1972, Section 144

9.1 **Action plan.**

The contents and adoption of action plan by Full Council approved on *Tuesday 12th December 2023* was **NOTED**.

9.2 **Review action plan.**

The following items were identified as potentially requiring CIL funding:

The Sandringham Park playground tender may require some CIL funding however the Clerk is working to identify grant funding to minimise costs to the Council.

The Iron railings in the Garden of Rest are in need of refurbishment. Previous quotation for removal, cleaning, repainting, and re-installing was £22,104.00. An up-to-date quotation would be required to progress.

It was **NOTED** that refurbishment of these rails was more cost effective than replacing them.

The War Memorial on Boston Road is in need of repair and cleaning. An initial quote of £2,250 was provided however it was estimated that it could cost up to £22,000 when including the cost of getting planning permission, road closures, and scaffolding.

It was **AGREED** that the Clerk would confirm the total cost prior to progressing further on this item.

It was **NOTED** that £60,000 was previously committed in principle for the refurbishment of the One Stop Centre. As such, these funds need to remain earmarked until further updates have been provided.

The committee discussed the potential creation of offices within the York Road Depot. However, it was understood that this was not a priority due to the lack of community benefit and that the agreement has already been reached with the Town Council in relation to the space used in the Town Hall.

Following discussion, it was **AGREED** that an annotated version of the action plan be presented to Full Council on *Tuesday 13th February 2024*.

10. Sandringham Park playground project.

It was **NOTED** that while grant funding and other funding pots are being identified to cover the costs of the project, CIL funding may be required as a match fund or to cover any remaining deficit.

It was **AGREED** that up to £34,000 could be set aside for this purpose.

11. Use of CIL funds.

11.1 SID devices.

Information on a scheme by Leeds City Council to foster the use of more SID devices was received. Through the scheme, the cost for a new device is £3,500 and has a lead time of 24 weeks.

It was understood that 6 new devices are proposed in the Wetherby parish. 2 to replace current broken devices, 1 to act as a spare, and 3 to monitor additional roads around Wetherby. It was **NOTED** that while it is not known by the committee how effective the cameras are in reducing speeding, the act of collating data through SIDs can help inform police awareness and resulting practical solutions.

The Committee considered two options: to buy SIDs through the scheme presented by Leeds City Council or to buy private SIDs owned and maintained by Wetherby Town Council.

It was **RESOLVED** that the CIL committee is inclined towards recommending the allocation of funding towards achievable and effective traffic calming measures. However, the committee believes it needs further information about an achievable service level agreement with Leeds City Council in relation to speed indication devices, and to consider the alternative option of a portable speed device.

11.2 Provision of allotments.

The committee considered a proposal to consider purchasing part of Barr Field, an area of approximately 5,400m/s near Kirk Deighton, for £150,000. This has been put forward by Kirk Deighton Rangers AFC.

It was **NOTED** that this item will be discussed at Full Council on *Tuesday 13th February 2024*.

After a lengthy discussion, it was proposed by Councillor O'Byrne and seconded by Councillor Mulhall that the CIL Committee do not feel it is appropriate to recommend making this investment at this time but would like Wetherby Town Council to remain an interested party to the proceedings surrounding this and other related matters concerning the provision of sport and community facilities within the parish. This was **AGREED** by the meeting.

11.3 Other investment opportunities.

No other investment opportunities were identified at this time.

12. Date of next CIL Committee meeting.

The next meeting of the CIL Committee will take place on *Monday 4th March 2024* at 7:00pm in Wetherby Town Hall.

The meeting closed at 8:35pm.

These minutes were recorded and prepared by Rowann Fitzpatrick, Assistant Clerk.