



WETHERBY TOWN COUNCIL BUDGETS & GOVERNANCE COMMITTEE MEETING MINUTES

Date: Tuesday 13th February 2024
Time: 5.30pm
Location: Town Council Offices, Wetherby Town Hall, LS22 6NE

Present: Councillors Connor Mulhall, Newcombe (Chair) and O'Byrne

In attendance: Iona Taylor, Town Clerk and RFO

1. Apologies.

It was **RESOLVED** that apologies be received, and reasons for absence accepted, from Councillor Payne.

2. Declarations of interest in items on the agenda and requests for dispensations – none.

3. Payments.

Supporting information for the following sample of payments was reviewed by Members:

- 3.1 £2,149.40 – Kompan – Scaur Bank Playground Parts
- 3.2 £85.80 – AB Print Group Ltd – Uniform, Jacket
- 3.3 £252.00 – The Code Store – Bike Station Replacement Tools
- 3.4 £1,520.00 – Maddison James Associates Ltd – Jubilee Garden Wall Repairs (Surveyor Services)
- 3.5 £80.00 – Keighley Town Council – Mayoral Ball Tickets
- 3.6 £205.17 – Touchwood – Miscellaneous Supplies

Members reviewed the supporting documentation for a payment to a local supplier, noting that the invoice related to both invoiced and credited items. The Finance Assistant has worked to reconcile invoicing issues between Wetherby Town Hall CIO and Wetherby Town Council in relation to facilities related purchases.

4. Bank Reconciliations – deferred to next meeting.

5. Receipts – deferred to next meeting.

6. Next meeting.

The next, ordinary, meeting of this committee will take place on Tuesday 12th March 2024 at 5.30pm in the Town Council Offices, Wetherby Town Hall.

The meeting closed at 5.49pm.

These minutes were recorded and prepared by Iona Taylor, Town Clerk.