



# WETHERBY TOWN COUNCIL MINUTES OF THE COMMUNITY INFRASTRUCTURE LEVY (CIL) COMMITTEE MEETING

**Date:** Monday 4<sup>th</sup> March 2024  
**Time:** 7.00 pm  
**Location:** Bramham Room, Wetherby Town Hall, Market Place, Wetherby, LS22 6NE  
**Summons:** Councillor Harrington  
Councillor Mulhall (Deputy Mayor)  
Councillor O'Byrne (Chair)  
Councillor Payne (Mayor of Wetherby)  
Councillor Riddell (*From 7:17pm*)  
**In attendance:** Rowann Fitzpatrick, Assistant Clerk  
Iona Taylor, Clerk

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## MINUTES

1. **Apologies.**  
*Local Government Act 1972, s 85 (3)*  
It was **RESOLVED** that apologies be received, and reasons for absence accepted, from Councillor Lavocah.
2. **Declarations of interests and requests for dispensations** - None.  
*Localism Act 2011, s 31*  
*Members' Code of Conduct, para. 13-18, 19-20*
3. **Public Participation** - None.  
*Public bodies (Admission to Meetings) Act 1960, s 1 (3)*
4. **Minutes.**  
*Local Government Act 1972, Sch 12, para. 41(1)*  
The minutes of the CIL Committee meeting held on *Monday 5th February 2024* as approved by Full Council on *Tuesday 13th February 2024*, were **RECEIVED**.
5. **Matters arising from the last meeting** – None.
6. **CIL funds balance.**  
An up-to-date balance of CIL funds held by Wetherby Town Council was **RECEIVED**.  
It was **NOTED** that the current balance is £157,914.68.

## **7. Use of CIL funds.**

### **7.1 One Stop Centre.**

The Clerk reported on an update received from Ward Councillor Lamb regarding the proposed refurbishment of the One Stop Centre. Wetherby Town Council has previously, notionally allocated £60,000 of CIL Funding to help fund this project. Councillor Lamb has indicated that at this stage it would help conversations with Leeds City Council for some CIL funding to still be allocated for the One Stop Centre project, which would give an indication of local interest, regardless of whether the proposal proceeds. Councillor Lamb understands the pressures and demands on the CIL funding held by Wetherby Town Council and will report this back to Leeds City Council.

As proposed by Councillor Harrington, seconded by Councillor O'Byrne, it was **RESOLVED** that the committee makes a recommendation to delegate £55,000 of CIL funding towards the provision of the One Stop Centre with a caveat of reviewing the progress and development of proposals before the end of the 2024/2025 financial year.

### **7.2 Sandringham Park playground project.**

It was **NOTED** that the Clerk met with Eibe to begin making amendments to the Sandringham Park playground design.

A number of funding opportunities have been identified by the Clerk, however even if all identified sources of funding are successfully applied for and received, a deficit of £4,546 will still remain. Clerk to continue researching opportunities for funding.

### **7.3 Garden of Rest iron railings.**

It was **NOTED** that there was no update on the provision of the iron railings in the Garden of Rest.

### **7.4 Wetherby War Memorial repair and clean.**

It was **NOTED** that it is unknown at this time if the road in front of the memorial, 'High Street', would need to be closed for the duration of the works. Committee members were reminded that this is within the remit of the Property Committee.

It was **AGREED** that the Clerk would send a war memorial link to Committee members for their information.

### **7.5 Bridgefoot Gardens planting scheme.**

It was **NOTED** that there was no progress to be reported.

### **7.6 SID devices.**

It was **NOTED** that Ward Councillor Lamb was still in communication with Leeds City Council for a guarantee on the level of service they would provide towards the SID Devices if bought through their scheme.

Clarification is still required on the requirements to service and maintain personal SID devices if bought through a private company. It was understood that data collection and administration of the SID devices would need to be taken up by committee members.

Councillor Mulhall tentatively offered to collate data as part of Road Safety Group meetings.

*\*Councillor Riddell joined the meeting at 7:17pm\**

### **7.7 Other investment opportunities – None.**

**8. Items for information.**

**8.1 Capital works in the Town Hall.**

It was **NOTED** that £10,000 of CIL funding has been delegated for capital works and improvements in Wetherby Town Hall, as approved by Full Council on *Tuesday 13<sup>th</sup> February 2024*.

**9. Date of next CIL Committee meeting.**

The next meeting of the CIL Committee will take place on *Monday 10th June 2024* at 7:00pm in Wetherby Town Hall.

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*The meeting closed at 7:20pm.*

*These minutes were recorded and prepared by Rowann Fitzpatrick, Assistant Clerk.*