

MINUTES OF THE PROPERTY COMMITTEE MEETING

Held at the Town Hall on
Wednesday, 24th August 2016 at 10.30am

Present: Cllr H Chapman (Chair)
Cllr V Hawkins
Cllr G Wilkinson

In Attendance: Mrs I Taylor – Town Clerk
Mrs M Holmes – Deputy Clerk

1. Apologies for absence

Apologies for absence had been received from Cllrs Bentley, Frame and Moss. Apologies accepted.

2. Minutes of Meeting held 8th June 2016

These were circulated for information only, having been approved by Council at the June meeting.

3. Matters arising from the Minutes

3.1 Nidd Approach Play Equipment

The Deputy Clerk reported that this matter had come back to the Committee as the cost was more than had been previously authorised. The increased cost was due to the necessity to fit safety matting around the proposed springer. This had not been necessary at Masons Field and Scaur Bank as these items had been installed into play bark.

The following quotes had been received:

Playscheme (S J Danby Ltd)	£1,170.50 + VAT		
Sovereign	£1,105.38 + VAT		
Sutcliffe Play	£1,400.00 + VAT		
SMP Hags	Springer	437.00	
Pennine Playgrounds Installation	<u>650.00</u>		£1,087.00 + VAT

Following discussion

Resolved: To recommend that a new springer be purchased from Sovereign at a cost of £1,105.38 + VAT (including installation)

4. Inspection of Play Equipment by Allianz

Members had been circulated with a copy of the recent inspection report of all the Council's play equipment, including items in the skate park.

The annual inspection of the play equipment is part of the insurance package the Council has with Allianz. Two matters requiring urgent action were attended to immediately and other matters have been, or will be, dealt with by the Town Handyman.

5. Old Men's Parliament

The Town Clerk informed the meeting that shortly after her appointment, representatives from the Old Men's Parliament had visited to introduce themselves. She had subsequently received a letter which had been circulated to Members, seeking clarification as to how much the Council wished them to pay towards the electricity usage in the Garden of Rest. Following discussion:

Resolved: To recommend that due to the varied community use of the building the Council be responsible for the electricity charges incurred in the Garden of Rest.

6. Sandringham Park

6.1 "Sandringham Park Signs"

The Deputy Clerk reported on the request received from the Friends of Sandringham Park for permission to hang a "Sandringham Park" sign at each entrance.

Following discussion, the meeting expressed their support for the work carried out by the Friends and

Resolved: To recommend that the Friends of Sandringham Park be granted permission to install "Sandringham Park" signs at each entrance, one to be hung from the existing notice board and the other to be fixed between the two horizontal cross pieces of the top opening bar of the barrier.

6.2 Additional Play Equipment

The Deputy Clerk reported that the Friends of Sandringham Park are seeking permission to install two new pieces of equipment into the park – a basketball pole and hoop and a Sensory and Play Panel. These will be paid for by the Friends. The Committee again expressed their wholehearted support for the Friends and

Resolved: To recommend that the Friends of Sandringham Park be granted permission in principle to install a basketball pole and hoop and a sensory play panel, the design of each item and final location to be approved prior to them being ordered.

7. Scaur Bank

The Deputy Clerk reported that an enquiry had been received about the possible donation of a bench at Scaur Bank. Details had been provided and confirmation was awaited as to whether or not they wished to proceed. This news was welcomed by the Committee.

8. Cemetery – Cutting of Hedge

The Deputy Clerk reported that the Cemetery Hedge had not been cut last year due to adverse weather and the contractor's availability.

The following quote had been received:

Lyon Landscapes £600.00 + VAT

This was the same as had been paid in 2014 even though an additional stretch of hedge was to be cut this year.

Resolved: To recommend that the Cemetery Hedge be cut by Lyon Landscapes at a cost of £600 + VAT.

9. Incidents in Green Spaces

The Deputy Clerk reported that two panes of glass had been broken at the Bath House in separate incidents. Wetherby Glass have been asked to replace the glass. If the panes are of a uniform size it was agreed that some spare panes of glass should be purchased in order that the Town Handyman can replace any broken panes immediately. There was discussion about improving security at the Bath House.

10. Members' Observation of Green Spaces

10.1 Hedge on Aire Road

Cllr Hawkins mentioned that there was a large hedge taking up most of the pavement around the bus stops. Cllr Wilkinson confirmed he would raise this matter with Highways.

10.2 Grassed area on Walton Road

The Town Clerk informed the meeting that she had received a complaint about a van parking on the grassed area on the left of Walton Road travelling towards the roundabout. Cllr Wilkinson confirmed that this matter had been reported and was being dealt with.

10.3 Seat at Junction of Freemans Way/Hallfield Lane

Cllr Wilkinson asked if the seat at the junction of Freemans Way and Hallfield Lane was owned by the Council. The seat is in a state of disrepair and Leeds City Council will remove the seat if it belongs to them. The Town Clerk confirmed she would check the Asset Register and confirm the ownership to Cllr Wilkinson.

11. Items for Information

The Deputy Clerk confirmed that the Council had received the offer of a Judas tree from a local resident who had received this in error from a Garden Centre. Enquiries had been made and there was space in the Cemetery where it would replace a blossom tree that had been removed a short time ago. The Committee expressed their gratitude for the gift of the tree.

12. Date of next meeting

It was agreed that the Deputy Clerk would liaise with the Chair to arrange the date and time of the next meeting.

The meeting closed at 11.30am

HC/MH