



86-17	<p><b>Police matters.</b></p> <p><b>a) Crime statistics for April 2017</b> The Crime statistics for March 2017 were tabled.</p> <p><b>b) Discussion of current issues with West Yorkshire Police representative</b> PC Vikki Taylor attended the meeting on behalf of PC Ben Chamberlain who was unable to attend the meeting due to his shifts. PC Taylor informed Councillors that the travellers who had camped near Freemans Way had moved on this morning. Environmental Health had been informed and would be attending to clean up the area. The Police had increased their patrols around Westgate, Jubilee Gardens and Sandringham Park. There had only been one incident at Jubilee Gardens. Councillor O'Byrne raised concern about speeding motorists on Deighton Road. He had noticed the matrix sign indicating 47mph when one motorist passed recently and he was concerned that they were not having the deterrent effect that had been hoped for. He enquired whether Traffic Officers who could prosecute speeding motorists could attend. PC Taylor confirmed that there was a Traffic Officer trained in the use of the speed gun in the area and she would pass the request to him.</p>
87-17	<p><b>Apologies.</b> It was agreed that apologies be received and accepted from Councillors Lamb, Maltby and Procter.</p>
88-17	<p><b>Minutes of the last meeting.</b> Councillor Wilkinson asked that the word "process" be amended to "progress" at Minute 78-17(a). Subject to this change it was agreed that the minutes of the last Town Council meeting, held on 14<sup>th</sup> April 2017, be approved and signed by the Mayor as a true record.</p>
88-17	<p><b>Matters arising from the minutes.</b></p> <p><b>a) Review of ward boundaries.</b> There was no feedback from Members on this matter.</p> <p><b>b) Information on other items not covered elsewhere on the agenda.</b> Minute 71-17 Councillor Wilkinson informed the meeting that he was still waiting to hear from the Police about whether the availability of free Wifi at the Council Offices in Westgate was attracting problems in that area. Turning the Wifi off overnight in Boston Spa had reduced the problem and he will arrange for the Wifi to be turned off in Wetherby overnight.</p>
89-17	<p><b>Planning Committee</b> <b>Minutes of the Planning Committee meeting held on 8<sup>th</sup> May 2017.</b> The Minutes of the Planning Committee meeting held on 8<sup>th</sup> May 2017 were not available for the meeting.</p>
90-17	<p><b>Financial Reports</b></p> <p><b>a) Payments to be made.</b> <i>Town Council - 36 payments - £26,451.70</i> <i>Town Hall – 9 payments - £2,877.27</i> It was resolved that the list of payments, as detailed in appendix 1 on page 2510, be approved.</p> <p><b>b) BACS payments.</b> It was agreed that BACS payments, in accordance with the list of payments to be made in the financial report, be approved and made on 15<sup>th</sup> May 2017.</p>
91-17	<p><b>Property Committee</b> <b>Minutes of the Property Committee meeting held on 6<sup>th</sup> April 2017.</b> It was agreed that the minutes of the Property Committee held on 6<sup>th</sup> April 2017 be approved by Committee members and received by Council.</p>

	<p>The minutes can be found as appendix 2 on page 2512. The following points of particular interest were noted:</p> <p><b>a) Mason Field – Deed between Wetherby Town Council and Fields in Trust</b> It was reported that the Deed has now been signed.</p> <p><b>b) Bike Trail – Little Toe Pump Skills Track</b> It was reported that the ‘Little Toe’ was now open and was being well used.</p>
<b>92-17</b>	<p><b>Issue Log</b></p> <p><b>a) Traffic Regulation Order in relation to HGV’s through town centre and Station Car Park.</b> The CCTV camera is now operational and the double yellow lines have now been painted down both sides of the entrance. It was agreed that the Station Car Park can be removed from the Issue Log. So far as the HGV Ban is concerned, this is still progressing.</p> <p><b>b) Collapsed wall near bridge.</b> Councillor Wilkinson has been informed that work is due to commence on 30<sup>th</sup> May 2017.</p> <p><b>c) Tarmac on Horsefair</b> Councillor Wilkinson reported that the setts were due to be replaced week commencing 22<sup>nd</sup> May 2017. The road would need to be closed for 1 week. It was hoped that the sunken section would be repaired whilst the road is closed.</p>
<b>93-17</b>	<p><b>Welcome to Wetherby, Tour in the Town, 29<sup>th</sup> April 2017</b> Councillor Bentley reported that the event had gone extremely well. She had heard from the Business Association that many businesses had lost money on the day. There were hundreds of visitors to the town and whilst they may not have shopped on the day, hopefully they will come back and spend money in the town. Councillor Bentley wished to thank everyone who had helped make the day such a success. The Mayor wished to pass on her personal thanks to the Welcome to Wetherby team and also those of many people who had spoken to her. She had received more positive comments from local residents about the day than any other event. Councillor Wilkinson expressed concern at the number of people walking about drinking in the street. Councillor Bentley confirmed that this would certainly be considered in the future, the security men had been advised to ask anyone walking around with drinks to return to the venue where the drinks had been bought. There had been no trouble in the town centre.</p>
<b>94-17</b>	<p><b>Travellers in Wetherby</b> PC Taylor had informed the meeting that the Travellers had now moved on. The Mayor had been considering other possible areas where Travellers may camp and the only areas within the town are the grassy areas at the side of Deighton Road, either side of Ainsty Road. This is land owned by Leeds City Council and there is no way of securing the land. Members had been recently briefed on steps taken to secure the Town Council’s land.</p>
<b>95-17</b>	<p><b>Requests for Grant funding</b></p> <p><b>a) Wetherby Riverside Bandstand Trust</b> A request had been received for a donation to assist in the Trust in funding the programme of summer concerts.  <b>RESOLVED:</b> That £500 be donated towards the costs of this year’s concerts.</p> <p><b>b) Wetherby Festival</b> A request had been received for a donation towards the cost of the next Festival.  <b>RESOLVED:</b> That £750 be donated towards the costs of this year’s festival.</p>

96-17	<p><b>Correspondence:</b> The Town Clerk reported on items received, including:</p> <p><b>a) Leeds Strategic Housing Market Assessment (SHMA) : Household Survey</b> Members were asked to note that this survey into future housing needs was taking place and were asked to promote the survey and encourage others to take part.</p> <p><b>b) Friends of Wharfedale House Meeting</b> Councillor Payne reported on the meeting held on 17<sup>th</sup> March 2017. Someone has been employed who will cover social media for the organisation and keep things up-to-date. They are looking for a marquee for the summer fete and prizes for the tombola. They are already planning events for 2018. The Friends of Wharfedale House are very pleased to have the two Councillors (Councillors Payne and Wilkinson) join their group. Councillor Payne did say that they had received a lot of enquiries after the Showcase event in the Town Hall on the Tour de Yorkshire day and two people had volunteered to help in the shop. Councillor Wilkinson did say that he had raised the problem of youths accessing Jubilee Gardens via Wharfedale House and a request had been submitted to the parent company for the access to be blocked.</p>
97-17	<p><b>Next meetings and events.</b></p> <p><b>a) Civic Service</b> Members were reminded of the Civic Service to be held on Sunday, 14<sup>th</sup> May at 3pm at St James' Church, the Mayor hoped as many councillors as possible would attend.</p> <p><b>b) Annual Town Meeting &amp; Annual Town Council Meeting</b> Members were reminded that the Annual Town Council Meeting would take place on Tuesday, 23<sup>rd</sup> May at 7pm in Wetherby Town Hall. This would be followed, at 7.30pm by the Annual Town Meeting.</p> <p><b>c) Full Council Meeting</b> The next meeting of the full Council will take place on Tuesday, 13<sup>th</sup> June at 7pm in Wetherby Methodist Church.</p>
98-17	<p><b>Items for information.</b> Councillor Hawkins wished to remind members that the Ginger Lacey Plaque would be unveiled on Sunday, 23<sup>rd</sup> July 2017. The Fly-past had been agreed and there would be three passes in total. The time would be finalised approximately one month before the date, but it would probably be between 2.30pm and 4pm.</p>

The meeting closed at 7.50pm.

These minutes were recorded and prepared by Margaret Holmes, Deputy Town Clerk.

**SIGNED:** ..... (Chair)

**DATE:** .....



## APPENDIX 1 FINANCIAL REPORT

TOWN COUNCIL				
<b>Payments made between meetings:</b>				
Supplier	Details	Notes	VAT	TOTAL
<i>General</i>				
Monk Fryston WI	Town Hall Bunting - Tour in the Town			£100.00
SingletrAction	Grant Funding - Little Toe (from Lions)			£1,488.00
Iona Taylor	Petrol Expenses (Property)			£46.76
Knarborough Town Council	Mayoral Expenses - Event 16/5/17			£10.00
<i>Payments Made by Direct Debit</i>				
Sports Telecomm	Telephone Services, March 2017		£37.46	£224.77
Fuel Genie	Fuel - Cemetery & Van		£11.06	£66.37
Leeds City Council	Rates - York Road Depot			£404.00
Leeds City Council	Rates - Cemetery & Workshop			£207.00
Leeds City Council	Rates - Market			£285.00
			<i>Sub Total</i>	<b>£2,831.90</b>
<b>Outstanding accounts for approval:</b>				
Supplier	Details	Notes	VAT	TOTAL
<i>General</i>				
J. Marsland & Sons Ltd	Raby Park Fencing & Station Car Park		£8.79	£52.72
Yorkshire Fence Hire Ltd	Barrier Hire - Tour in the Town		£52.00	£312.00
Printworks North	Publicity - Tour in the Town		£42.00	£252.00
Printworks North	Publicity - Tour in the Town		£17.01	£102.06
Saxon Security GB Ltd	Marshalls - Tour in the Town		£97.20	£583.20
Wetherby Skip Services	York Road Depot Waste Disposal		£42.00	£252.00
Addplant Ltd	Cemetery Portaloo		£14.80	£88.80
Pullan Landscape etc	Grounds Maintenance - April 2017		£170.57	£1,023.42
Save Lives at Work	First Aid Course (all staff)		£79.80	£478.80
Falon Nameplates Ltd	Cemetery - Plaque		£16.14	£96.84
HM Land Registry (Paid to M Holmes)	Title Plan, Sandringham Park			£6.00
Printworks North	Publicity - Tour in the Town		£6.00	£30.00
HM Land Registry (Paid to M Holmes)	Title Plan, Sandringham Park			£6.00
M Holmes	Expenses, inc. key cutting			£16.85
Viking	Stationery		£12.17	£73.00
Viking	Stationery		£3.89	£23.35
David Ogilvie Engineering	Bench		£164.70	£988.20
Iona Taylor	Landart Resources - Tour in the Town			£44.25
Mrs P Johnston	Market Stall Erection - April			£2,020.00
Media Displays Ltd	Big Screen - Tour in the Town			£904.00

<i>Trustees of Wetherby Town Hall</i>					
Office Rental				£341.67	
Grant				£2,958.33	
Fire Protection Supplies	Extinguisher Servicing			£42.90	
<i>Employment</i>					
Staff Salaries (net)	Taylor, Holmes, Hainsworth, Haley, Kay, Kettle, Moodie, Tetlow, Waterfield & Wilson		^	£8,385.34	
West Yorkshire Pension Fund				£2,281.09	
Prudential	Voluntary Pension Contributions			£10.00	
HM Revenue & Customs	PAYE & NI Contributions		*	£2,246.98	
				<i>Sub - Total</i>	£23,619.80
<b>TOTAL - TOWN COUNCIL PAYMENTS</b>					<b>£26,451.70</b>

<b>TOWN HALL</b>					
<b>Payments made between meetings:</b>					
	Supplier	Details	Notes	VAT	TOTAL
Yorvac Ltd		Hoover servicing			£20.00
<i>Payments Made by Direct Debit</i>					
Leeds City Council		Rates - Town Hall			£91.00
				<i>Sub-Total</i>	£111.00
<b>Outstanding accounts for approval:</b>					
Supplier		Details	Notes	VAT	TOTAL
<i>General</i>					
Yorkshire Purchasing Organisation		Cleaning Products		£19.14	£114.82
Fire Protection Supplies		Fire Extinguisher Servicing		£24.30	£145.80
J.M. Kay Electrical Ltd		Locks for External Electrics		£7.16	£42.98
thedecoratingcentre.com		Paint for Front Door		£16.64	£99.75
David Spriggs		Window Cleaning			£70.00
AWM		Waste Disposal		£7.75	£46.51
<i>Recharges to Wetherby Town Council</i>					
Salaries		Caretaker Re-charge			£2,246.41
				<i>Sub-Total</i>	£2,766.27
<b>TOTAL - TOWN HALL PAYMENTS</b>					<b>£2,877.27</b>



## APPENDIX 2

### MINUTES OF A MEETING OF THE PROPERTY COMMITTEE

Held at the Town Hall on  
Thursday, 6 April 2017 at 10.00am

Present: Cllr H Chapman (Chair)  
Cllr G Moss  
Cllr G Wilkinson

In Attendance: Mrs M Holmes – Deputy Clerk

#### 1. Apologies for absence

Apologies for absence had been received from Cllrs Bentley, Frame and Hawkins. Apologies accepted. Apologies for absence had also been received from the Town Clerk.

#### 2. Informal discussion with Ian Stuart, Estates Property Manager for West Yorkshire Police

Mr Stuart outlined the background to his request to meet with representatives of WTC. An officer residing in one of the Police Houses has submitted a request to buy the property under the right to buy scheme. As the boundary to the property is part of the curved wall to the left of the Gatehouse (looking from the roundabout) West Yorkshire Police had to consider what was to happen to the Gatehouse and Wall. It was agreed that the Gatehouse was a very important and attractive entrance to the town. Following discussion, Mr Stuart was asked to seek legal advice to clarify if the wall and Gatehouse could be excluded from the transfers as and when the houses were sold. He undertook to do this and will confirm the decision to the Council.

#### 2. Minutes of Meeting held 8 March 2017

The Minutes had been approved by members of the Committee and approved and received by Council on 14 March 2017.

#### 3. Matters Arising

##### 3.1 Bench on Deighton Road (Minute 7.6)

Cllr Wilkinson confirmed that he and his fellow Ward Councillors were prepared to put £400 towards the cost of a new bench (50% of the cost of a metal bench). Thanks were expressed to the Ward Councillors. The Deputy Clerk was asked to cost a wooden bench which may reduce the overall cost of replacing the bench.

#### 4. Mason Field – Deed between Wetherby Town Council and Fields in Trust

The Deputy Clerk explained the purpose of the document was to safeguard the future of Mason Field as a public playing field and recreation ground. The draft Deed of Dedication was considered and approved.

#### 5. Bike Trail – Little Toe Section

The Deputy Clerk outlined the progress being made on the junior skills area to be called Little Toe. Wetherby Bike Trails are planning to start marking out the track on 20 April with stone being delivered on 21 April and excavation starting on 22 April. The members of Wetherby Bike Trails are hoping that the area will be finished in time for the Tour de Yorkshire on 29 April. Correspondence had been received from residents living in the area of Little Toe. The concerns expressed were mainly relating to on-going maintenance; noise nuisance and the on-going risk of the area becoming a focus of anti-social behaviour. The Deputy Clerk was asked to respond confirming that the Council was taking responsibility for the on-going maintenance and the area would be inspected on a regular basis as were all the green space areas owned by the Council. The area would be monitored for anti-social behaviour.

## **6. Members observations of Green Space Areas**

### **6.1 Scaur Bank**

Cllr Moss asked for an up-date on the play area proposals for Scaur Bank. The Deputy Clerk confirmed that responses had been collated and it was hoped that a meeting with a number of play equipment providers would be arranged in the near future. After receiving the proposals the schools and others, who had expressed an interest in being involved in the project, would be asked to comment.

### **6.2 Jubilee Gardens**

Cllr Chapman reported that there had been vandalism at Jubilee Gardens. Youths who had been drinking in the Gardens had been asked to leave when the volunteer went to lock the gardens. However, they returned and had damaged some plants and vomited over the stone steps. Their point of entry appeared to be the gate near Wharfedale House which is fairly low and allows easy access to the Gardens. Cllr Wilkinson will be attending a meeting at the Home on 5 May and will mention the matter at that meeting. The possibility of erecting CCTV signs was discussed.

## **8. Date of Next Meeting**

The Deputy Clerk will liaise with the Chair to arrange the next meeting

The meeting closed at 11.00am

HC/MH