



# WETHERBY TOWN COUNCIL PROPERTY COMMITTEE MEETING MINUTES

**Date:** 17<sup>th</sup> August 2017  
**Time:** 10.00 hrs  
**Location:** Bramham Room, Wetherby Town Hall

**Present:** Cllr Harry Chapman  
Cllr Victor Hawkins  
Cllr Galan Moss (Chair)  
Cllr Gerald Wilkinson

**In attendance:** Iona Taylor, Town Clerk  
Margaret Holmes, Deputy Town Clerk

1.	<b>Apologies</b> It was resolved that apologies be received and accepted from Councillors Bentley and Frame.
2.	<b>Declarations of interests and requests for dispensations.</b> There were no declarations of interest or requests for dispensations.
3.	<b>Minutes of the Last Meeting</b> The Minutes of the Property Committee meeting held on 13 <sup>th</sup> June 2017 that had been approved by Council on 13 <sup>th</sup> June 2017 were received
4.	<b>To approve the Design Brief for the Recreation Project</b> The Town Clerk summarised the consultations that had taken place prior to the preparation of the design brief. The Leeds City Council Playground and Fabrication Manager had also been very helpful with advice and suggestions.  The design brief includes proposals for: <i>Scaur Bank</i> – expansion of playground, retention of pyramid climbing frame with a budget of £60,000 for play equipment. <i>Masons Field</i> – remove boundary hedge and fencing, with replacement fence along roadside. Replacement safety surfacing and new play equipment with a view to making this a town-centre showpiece site on a budget of £60,000 for new equipment. <i>Nidd Approach</i> – additional, multi-purpose play equipment and sports equipment to encourage games in open space.  The committee considered the draft brief and approved it, subject to additional information and amendments being made.  The Town Clerk confirmed that the Design Brief would be sent out to playground suppliers who would be invited to visit all the play areas on 4 October. When proposals are received there will be a further consultation period to include local schools and residents, before a preferred supplier is selected by this committee. Funding will then be sought to implement schemes.
5.	<b>Items for Information</b> The Deputy Clerk updated the Committee on the following items: <b>a) Replacement Bench at Deighton Road</b> The replacement bench had been ordered and was expected within the next few days. The contribution from the Ward Councillors had been received.  <b>b) Bath House – Water</b> Wharfedale House had agreed to the use of their outside tap by Wetherby in Bloom for watering the Jubilee Gardens only. Obtaining a quote from Yorkshire Water for the installation of a water supply within Jubilee Gardens is still to be explored  <b>c) Wetherby in Bloom – Replacement Bench</b> The wooden bench near the Library had been returned to the New Inn. Wetherby in Bloom had replaced this with a metal bench and have gifted the new bench to the Council.



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**6. Next meeting.**

It was agreed that the Deputy Clerk would liaise with the Chair to arrange the date of the next meeting in September.

The meeting closed at 11.05 hrs.

These minutes were recorded and prepared by Margaret Holmes, Deputy Town Clerk.