MINUTES OF THE WELCOME TO WETHERBY COMMITTEE MEETING

Date: Thursday 17 March 2022
Time: 7.00pm
Location: Deighton Room, Town Hall

Present **Councillors;** Victor Hawkins (Chair), Dean Buckle, Norma Harrington, Galan Moss, Connor Mulhall,
Members Claire Stubbs

In attendance Barry Riley (Acting Clerk).

1.Welcome.
The Chair welcomed all in attendance.

2. Public Participation
No public in attendance.

3. Apologies.
Members; Elaine Smith
Apologies were accepted

4. Declarations of interest.
None declared.

5. Minutes of the previous meeting.
The minutes of the previous meeting were approved and signed by the Chair of the meeting.

6. Matters arising from the previous minutes.
1. Following discussion it was agreed that upon completion of the Platinum Jubilee event the Committee would update the Town publications and map boards.
2. Members were informed by Cllr Mulhall, that the Wetherby Wharfedale Rotary Club had agreed to purchase a tree and plaque in support of the Queens Green Canopy, on the condition that their name was displayed on the plaque, members agreed to accept the offer.

7. To discuss and/or confirm arrangements for the following events that are the remit of the Committee;
Christmas Window Competition
Nothing to report.
Platinum Jubilee
1.Members were circulated with the minutes from the Working Group and duly noted the content.
2. With regard to Marketing and Publicity (Working Group minute 5.), the groups preference

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for the Union Flag Save the Date design, was approved by the Committee. An order would be placed with Dan Firth Creative, it was noted that the original quote received, had been reduced to £145. On receipt of the leaflets, they would be distributed to a number of outlets
3. Although the quote from Dan Firth Creative included the design, artwork and print for the 'Save The Date' poster, the Proms leaflet, and event brochure (souvenir programme), cover, there was concern that the quote did not include the printing of the brochure, a proposal was made that delegation be given to Cllr Hawkins, to contact them and clarify the matter, to enable an order to be placed.
4. Members were informed a number of sponsors had given a commitment to place an advert in the souvenir programme. A letter in acknowledgement of their contribution had been issued to them, with invoices to be sent in April.
5. Three quotes had been obtained by Cllr Hawkins for the provision of memorabilia mugs. Following discussion, it was agreed that the preferred option was to purchase 250 mugs with the purple colouring, with just the Platinum Logo design on one side., at a cost of £2.68, with a selling price of £3.00. However, an enquiry would be made for the mugs with the Platinum Jubilee logo on one side and the Wetherby script and W2W logo on the other, for comparison.

Bonfire

Following discussion, it was agreed that an order be placed for the firework provision. It was noted that a 10% increase in cost would be applied.

8. To receive a report on any other matters

Cllr Hawkins sought clarification on the dates and timings for several events, he was provided with the information.
Further to the information supplied about the provision of Lanyards, it was agreed that 50 would be ordered for use by the volunteers, at a cost of £4.95 each.
It was agreed that a facebook page for the Platinum Jubilee event be arranged.
It was agreed that a sub group be formed by the WSA.
The Community Group pages on the web site needed updating, it was also thought that a Community Group directory should be arranged.

9. Items for inclusion at the next meeting.

Approval of quotes received.
Update from the WSA Sub Group.
Quotes for maps.

10. Date of next meeting

It was **AGREED** that the next meeting would be held on Thursday 21 April 2022 at 7pm.
The Acting Clerk informed members that the meeting in May would commence at 7.45pm.

The meeting closed at 8.20pm.
These minutes were prepared by Barry Riley (Acting Clerk).

SIGNED: .....(Chair)

DATE; 21/04/22