



WETHERBY TOWN COUNCIL PROPERTY COMMITTEE MEETING MINUTES

Date: 11th October 2017
Time: 10.00 hrs
Location: Deighton Room, Wetherby Town Hall

Present: Cllr Cindy Bentley (until 10.40am)
Cllr Harry Chapman
Cllr Galan Moss (Chair)
Cllr Gerald Wilkinson

In attendance: Richard Plummer, Wetherby Bike Trails (for Item 1)
Iona Taylor, Town Clerk
Margaret Holmes, Deputy Town Clerk

1.	<p>Big Toe Bike Skills Area</p> <p>Richard Plummer outlined the progress that had been made. Sport England had indicated that they would be prepared to fund a substantial proportion of the monies required but would prefer Wetherby Town Council (WTC) to be the applicant. Although an application could be made now, no money would be released until the land was secure. WTC will need to agree to take on responsibility of the fringe of land, owned by Leeds City Council (LCC) which runs at the edge of the site, adjacent to the Harland Way – LCC have agreed in principle a licence for the fringe but not the sheer drop. The Licence proposed is for 7 years with no break clause.</p> <p>Following discussion, it was agreed that if LCC were prepared to gift the land to WTC this would make the project more secure. If this cannot be agreed, a 15 year lease should be sought, again to secure the tenure of the land. The Committee confirmed that they were happy to recommend to full Council that an application be made to Sport England by the Council. The Council will also prepare a letter to LCC confirming their interest in the land. Councillor Wilkinson confirmed he would speak to the relevant officers and Richard Plummer will also progress his discussions with LCC.</p> <p>Richard was thanked for his attendance at the meeting and for the paper that he had prepared, including the consultation process that had been undertaken and included within the document.</p>
2.	<p>Apologies</p> <p>It was resolved that apologies be received and accepted from Councillors Frame and Hawkins.</p>
3.	<p>Declarations of interests and requests for dispensations.</p> <p>There were no declarations of interest.</p>
4.	<p>Minutes of the Last Meeting</p> <p>The minutes of the Property Committee meeting held on 17th August 2017 that had been approved by Council on 12th September 2017 were received.</p>
5.	<p>Financials</p> <p>a) Mid-Year Income and Expenditure Report</p> <p>The Town Clerk gave details as to some of the expenditure, particularly the work that had been required at York Road, namely new door runners and improved security. There was discussion about the supplier of the bedding plants and the Town Clerk confirmed that the possibility of bedding plants being provided by Wetherby YOI were ongoing. It was agreed that the way in which the report is presented could be improved. It was confirmed that the presentation of the reports from the new accounts package had been raised at the Budgets Committee and it was hoped that these could be improved.</p> <p>b) Budget Requirements for 2018/19</p> <p>The budget requirements for 2018/19 were discussed. It was agreed that this committee's requirements would be similar to 2017/18 but provision should be made for an Incinerator for the Cemetery £3,000; to add any contingency towards the Playground Project and perhaps to have some monies for the Bath House to cover possible railings around the bath.</p>



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6.	<p>Meeting with Grasscutting Contractor</p> <p>The Town Clerk reported on a meeting that had been held with the grasscutting contractor. He had been very receptive to the points raised. Wetherby in Bloom had reported that a subsequent cut at Jubilee Gardens had been improved. The Deputy Clerk reported that she had visited Sandringham Park; Millennium Field and King George's Field and whilst improved there were still regular strips of grass that had been totally missed by the cutters. It was agreed that Councillor Moss, as Chair of the Property Committee, would attend the end of year review meeting with the contractor.</p>
7.	<p>Play Equipment</p> <p>a) Feedback of meeting with Play Equipment Providers on 04/10/17</p> <p>The Deputy Town Clerk reported that the morning spent with Play Equipment Providers had been a very worthwhile exercise. Designs had been requested by the end of October and it was hoped to have an exhibition in the Town Hall of all the designs in order that members of the public could have a look and give feedback. Electronic versions of the designs were also requested in order that these could be posted on social media. Some of the Providers had asked to be present during the open sessions but whilst this had been rejected it was proposed that the Providers be invited to meet with the Property Committee to discuss their designs.</p> <p>b) Annual Play Inspection Report</p> <p>The Deputy Clerk reported that the annual play inspection had been undertaken by a new provider, Wicksteed Leisure Ltd. There had been no matters flagged as being of high or urgent priority. Manufacturers have been contacted to remedy two of the problems and the Town Handyman will be able to remedy the balance.</p>
8.	<p>Wetherby in Bloom</p> <p>The proposal from Wetherby in Bloom to erect a black galvanized metal archway at the entrance to the Garden of Rest was considered and unanimously approved. There was some discussion about the condition of the railings. The Deputy Clerk informed the meeting that Wetherby in Bloom had indicated that they may be prepared to make a small contribution towards the refurbishment of the railings (in addition to the proposed arch). Councillor Wilkinson indicated that if WTC contributed one-third of the cost of refurbishment and Wetherby in Bloom were prepared to contribute one-third of the cost, the Ward Councillors would contribute the remaining one-third of the cost. It was agreed that the cost of refurbishment of the railings should be ascertained.</p>
9.	<p>Storage of Market Stall Trailers</p> <p>The Deputy Clerk outlined the potential problem of storing the market stall trailers in November and January whilst the Wetherby Business Association Christmas Lights volunteers are working in the York Road Depot both pre- and post-Christmas. Nick Dyson had indicated that it may be possible to make a secure area beside the York Road Workshop and Steve Kay was checking whether undercover secure storage was available in Kirk Deighton. It was agreed that undercover secure storage was preferable but if not secure storage and tarpaulins was an acceptable alternative.</p>
10.	<p>Members Observations of Green Space Areas.</p> <p>Councillor Moss raised the issue of nettles at King George's Field. The area he is concerned about is on the banking near to the entrance to the play area. The Town Handyman will be asked to check and, if necessary, trim this area.</p>
11.	<p>Items for Information.</p> <p>There were no items for information.</p>
12.	<p>Next meeting.</p> <p>The date of the next meeting was confirmed as being on Tuesday, 14th November 2017 at 9.30am when members will be able to meet with the playground suppliers who will have submitted designs for consideration.</p>

The meeting closed at 11.21am.

These minutes were recorded and prepared by Margaret Holmes, Deputy Town Clerk.