



WETHERBY TOWN COUNCIL PROPERTY COMMITTEE MEETING MINUTES

Date: Thursday 9th January 2020
Time: 10.30 hrs
Location: Micklethwaite Room, Wetherby Town Hall

Present: Cllr Paul Bradley
Cllr Harry Chapman
Cllr David Frame
Cllr Victor Hawkins
Cllr Neil O'Byrne (Chair)
Cllr Galan Moss

In attendance: Iona Taylor, Town Clerk
Margaret Holmes, Deputy Town Clerk

1.	Apologies There were no apologies for absence.
2.	Declarations of interests and requests for dispensations. There were no declarations of interests or requests for dispensations.
3.	Minutes of Last Meeting The minutes of the last meeting of the Property Committee held on 29 th August 2019, approved by members and received by Council on 8 th October 2019, were received.
4.	Matters Arising Minute 5 of 29/08/19 – It was reported that the new mower had been purchased, the overall cost being slightly over budget at £7,950. The decision to purchase the Scag model from Russell Group had been taken in communication with Property Committee members.
5.	Mid-year Financial Review The meeting considered the income and expenditure report for the Property Cost Centre to the 30 th September. This report shows progress against the agreed budget for the 2019/20 financial period. The Town Clerk commented that a significant proportion of the contingency budget has been used to cover costs incurred due to the Town Handyman's extended absence from work (bin emptying and playground inspections). It may be necessary to vire money to cover these costs, which will be considered by the Budgets Committee and reported back to Property committee in due course.
6.	Cemetery/Church on the Corner 6.1 Replacement Chairs Following discussion, it was agreed that the pews that needed to be removed from the Church on the Corner in order to accommodate the new chairs should be auctioned to ensure that the best price was received for them. 6.2 Electrical Installation Report The Observations Report was considered, and it was agreed that the that the suggested works should be scheduled for 2020/21 and budgeted for accordingly. It may be that the proceeds from the sale of the pews (see item 6.1) may help to fund these works on another of the Council's capital assets. 6.3 Hedge Cutting Following discussion it was agreed that monies for two cuts should be included within the budget for 2020/21 to be reviewed in the context of the Council's wider maintenance obligations and objectives.
7.	Use of Scaur Bank Following consideration of the proposed alternative layouts of pitches to be used by Wetherby Athletic Junior Football, it was agreed that Proposal 2 should be approved on the basis that it was felt that play on all the pitches should take place in the same direction. It was also agreed that the proposed times of

	usage of the pitches be agreed. It was confirmed that a new Licence would be prepared to incorporate use by Wetherby Athletic Football Club of all the pitches.
8.	<p>Sandringham Park</p> <p>It was noted that permission had been granted for the use of Sandringham Park on a Sunday for a Boot Camp. It was confirmed that the Friends of Sandringham Park had been consulted prior to permission being granted.</p>
9.	<p>Bath House Project</p> <p>The Quote Request in respect of the Bath House project was approved. It was confirmed that the Quote Request would shortly be sent to appropriately qualified companies that had been identified.</p>
10.	<p>Town Hall Survey</p> <p>The Quote Request in respect of the Town Hall survey was approved and it was confirmed that it will shortly be sent out to appropriate chartered surveyors.</p>
11.	<p>Trees</p> <p>11.1 Raby Park</p> <p>Mel Jones had offered the Council some saplings, supplied by the Woodland Trust, to be planted in Raby Park. The type and planting of saplings would be in line with the Management Plan and the location would be decided following consultation with the Arboriculturist appointed by the Council to survey all the Council's trees. The Council would have the long-term cost of maintaining the saplings. It was agreed that the offer of the saplings should be accepted with thanks.</p> <p>11.2 Re-Inspection</p> <p>The Arboriculturist appointed by the Council had re-inspected some of the trees as scheduled. He had expressed some concerns regarding the quality of work undertaken and was of the view that not all work conformed to BS3998. The concerns will be discussed with the contractor undertaking the work and the outcome of those discussions will be reported back to Property Committee.</p>
12.	<p>Devil's Toenail</p> <p>The Lease from LCC for the Devil's Toenail is still on-going. The work that has been done at the site has been done under the terms of a Licence to Enter. It is hoped that a satisfactory independent inspection of the work that has been undertaken will enable the Lease to be concluded. There is a due process for the tree work that is required on the Devil's Toe Nail.</p>
13.	<p>Members Observations of Green Space Areas.</p> <p>13.1 Railings – Garden of Rest</p> <p>It was reported that the railings for the Garden of Rest were looking very shabby in places. To have them re-painted will be a large exercise as they will need to be removed (in stages) and blasted before repainting. It was agreed that this matter should be included on the Property Issue Log.</p> <p>13.2 Bridge Lights</p> <p>The Town Clerk confirmed that she will obtain up-to-date quotes for the replacement lights. In the meantime she will ask LCC to remove the remaining lights.</p> <p>13.3 Telegraph Pole</p> <p>The badge on the Telegraph Pole near the Bridge has faded and needs renovating/replacing. It was confirmed that this matter has been included on the Property Issue Log for future attention.</p> <p>The Property Issue Log, a new document recording issues and projects in the Council's green spaces, will be brought to future meetings of the Committee.</p>
14.	<p>Items for Information.</p> <p>Councillor Hawkins reported that the Council had received correspondence from members of the public about the lack of overnight parking for motor homes in the town. It was confirmed that The Bridge Inn at Walshford had agreed, through Welcome to Wetherby, that their overflow car park may be used by motor homes for overnight stays.</p>
15.	<p>Incident at Bridgefoot</p> <p>15.1 Exclusion of press and public</p> <p>It was Resolved that the press and public be excluded for Item 15.2.</p> <p>15.2 Report from Town Clerk</p>



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The Town Clerk gave a verbal report in respect of an accident that had occurred at Bridgefoot. It is expected that a claim for damages will be lodged against the Council. The Council's insurers have been notified.

The meeting closed at 11.35 hrs.

These minutes were recorded and prepared by Margaret Holmes, Deputy Town Clerk.

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