



WETHERBY TOWN COUNCIL

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WETHERBY TOWN COUNCIL MINUTES OF THE BUDGETS & GOVERNANCE MEETING

Date: Tuesday 9th July 2024

Time: 5:30 PM

Location: Town Council Offices, Wetherby Town Hall, Market Place, Wetherby, LS22 6NE

Present

Chairman : S Newcombe

Councillors : C Mulhall, N O'Byrne

In attendance

Officers : S Bolton - Finance Assistant, R Fitzpatrick - Assistant Clerk

1 To receive apologies and approve reasons for absence.

It was **RESOLVED** that apologies be received, and reasons for absence be accepted, from Councillor Payne.

Apologies were received from the Town Clerk.

2 To receive any declarations of interests and consider requests for dispensations.

None received.

3 Minutes of the last meeting.

It was **RESOLVED** that the minutes of the last meeting, held on 11th June 2024, be approved as a true record.

4 Payments.

Supporting information for the following sample of payments was reviewed by members.

4.1 £16.40 - Business Stream - Cemetery, Water

4.2 £25.00 - Business Stream - Cemetery, Water

4.3 £342.82 - Bank Top Garage (Wetherby) - Van Service & Repair

4.4 £1,718.40 - Caledonia Play Ltd - Playgrounds & Bike Tracks Maintenance

4.5 £557.00 - SLCC - National Conference Attendance - Clerk

4.6 £148.95 - Expenses - Annual Report Printing, Staff Induction Package, Refreshments

4.7 £115.71 - Expenses - Yorkshire Day Celebration - Mayoral Tickets & Tea Bags/Milk

It was **NOTED** that Business Stream billed Wetherby Town Council twice in error and this will be rectified in the following month's payment.

5 Bank Reconciliations.

Due to the change over to the new Finance System, the Bank Reconciliations were not completed in time.

Following a proposal from Councillor O'Byrne, seconded by Councillor Newcombe, it was **RESOLVED** to defer agenda item 5 to the following meeting.

6 Next meeting.

The next meeting of the Budgets & Governance Committee was confirmed as being at 5:30pm on Tuesday 13th August 2024 in Wetherby Town Hall offices.

The meeting closed at 5:43pm.

These minutes were recorded and prepared by Rowann Fitzpatrick, Assistant Clerk